

Central Texas Healthcare Coalition Committee EPR TSA L April 26, 2017 Meeting Minutes

Monthly Meeting Minutes	
3.29.2017	1:30pm
CTCOG Conference Room D8	
Meeting called to order by	Angie Gentry, CTHCCEPR Chair
Type of meeting	Healthcare Coalition and Emergency Preparedness Meeting
Staff Attending	Joy Worsdale, EP Planner TSA L; Mike Elliott, EMTF Coordinator
	Angie Gentry, Committee Chair, BSW Elizabeth Hicks, Acadian Kyah Spence, BSW Michael Harmon, Bell Co EM Teddy Bruski, Bell Co Reservist Gary Young, Copperas Cove FD Luis Rivera, Central Counties Services, MHMR Jennifer Henager, Central Texas RAC Meagan Burgan, Coryell Memorial Hospital James Bernardo, CRDAMC Heidi Lavka, CRDAMC Fred Reed, CRDAMC EMS Marion Cody, DSHS Reg. 7 Carol Davis, DSHS Reg. 7 Shannon Hogn, DSHS Reg. 7 Angela Newton, Hamilton Hospital Angela Rainwater, Lampasas Co EM Ernie Glenn, LR Healthcare- Rockdale Susan Reinders, Milam Co OEM Joy Custer, Seton Medical Center Denise Curran, Seton Medical Center Diana Freas-Lutz, Texas A&M HSC
Meeting Opening	
<ol style="list-style-type: none"> 1. Welcome and Introductions 2. Approval of March 2017 Minutes 	
Discussion	
<ol style="list-style-type: none"> 1. Ms. Gentry called the meeting to order at 1:33pm, introductions ensued. 2. Ms. Gentry asked that the committee review the minutes from the March 2017 meeting. Ms. Rainwater made the motion to approve minutes, Mr. Bernardo seconds. Motion passes. 	
Capability 1 Healthcare System Preparedness	
Planning, Organizing, Equipping, Training, Exercises, Evaluations, Corrective Actions	
Current Projects	<ol style="list-style-type: none"> 1. OASPR Update and Program Requirements 2. Funding Report 3. Pan Flu Cache
<ol style="list-style-type: none"> 1. Ms. Worsdale reported that there have been no HPP meetings since our March meeting. There is also no new information as far as the contract changes either. The awardees have been directed by DSHS to not discuss the contract at all until the results have been officially posted. 	

2. Ms. Worsdale presented the most current budget/expenses to the group. This budget report is current through the end of March 2017.		
3. Ms. Worsdale reported that she spoke with Ms. Reeves regarding the State pan flu caches, agencies have now been advised that if there are expired items in the cache then they are able to discard them without having to replace the items.		
Action Items	Person Responsible	Deadline
Capability 2 Healthcare System Recovery		
Recovery Processes, Continuity of Operations		
Current Projects	Nothing at this time	
Discussion		
Action Items	Person Responsible	Deadline
Capability 3 Emergency Operations Coordination		
Multi-Agency Coordination, Status Notification, Coordination of Resources, Demobilization		
Current Projects	Nothing at this time	
Discussion		
Action Items	Person Responsible	Deadline
Capability 5 Fatality Management		
Coordination Community Fatality Mgt. Operations, Family Assistance Centers, Mental-Behavioral Support		
Current Projects	Nothing at this time	
Discussion		
Action Items	Person Responsible	Deadline
Capability 6 Information Sharing		
Situational Awareness, Interoperable Communications, HAVBED, HAN		
Current Projects	<ol style="list-style-type: none"> 1. Monthly Communications Drill Report 2. Triage System Workgroup <ol style="list-style-type: none"> a. Transfer/Discharge Clarification 	
Discussion		

<ol style="list-style-type: none"> 1. Ms. Worsdale provided a handout to all with April 2017 drill results and reviewed with the committee members. <ol style="list-style-type: none"> a. EMR: 43% b. HAM: 25% c. WebEOC: 41% d. Radio: 52.9% for hospitals, 43.2% for other agencies. 		
<ol style="list-style-type: none"> 2. The triage workgroup had a conference call April 20th to discuss final issues prior to the testing date on May 1st. Notes are below: <ul style="list-style-type: none"> *SOP's were discussed briefly, no questions from members *Review of participating agencies: Acadian, AMR, Belton FD, Cove FD, Heights FD, Killeen FD, PHI, Children's, Hamilton, Little River Cameron, Metroplex, Rollins Brook, Seton *After the drill day is over, hospitals will collect all Triage Tags and take to the RAC offices by 5.12.17 or have RAC staff pickup. *EMS will keep small tear off portion at bottom and will need copy of full tag for QA/QI process *Metroplex had a training, EMTrack server was going extremely slow. RAC tried to duplicate issue but could not. If the issue happens, again please let us know during it and we will see what we can find out. *If any training is needed prior to the May 1 drill contact Joy for help *Look into Hospital vs. EMS view in Track, why can't EMS see hospital? After talking to Intermedix, Ms. Worsdale was informed the views are separate due to HIPAA issues. We can have a board built that will show numbers or patients by color at each hospital but cannot have any identifying information shown. *Discharge not showing properly, need to figure out differences between Transfer and Discharge *Cutoff date of 4.27.17 for guaranteed adding of additional users *Send reminder and updated participant list by COB 4.28.17 <ol style="list-style-type: none"> a. Transport vs. Discharge clarification is needed for all. In EMTrack if you discharge a patient from the ER you are no longer able to track them through EMTrack. If you transport the patient, you can assign them to a sub-location and track them though the hospital in EMTrack. Sub-Locations will be added to the system if agencies want to use EMTrack. 		
Action Items	Person Responsible	Deadline
Capability 10 Medical Surge		
Medical Surge Operations, Pre-Hospital EMS Coordination, Surge Capacity & Capability, Crisis Standards of Care, Evacuation & Shelter-in-Place		
Current Projects	<ol style="list-style-type: none"> 1. EMTF 7 Update – handout 2. 2017 Ft hood FSE 3. Hurricane Charlie Statewide Exercise 	
Discussion		
<ol style="list-style-type: none"> 1. Mr. Elliott provided a handout, available on file or on the website. 		
<ol style="list-style-type: none"> 2. Mr. Reed provided brief update on FSE. There are 65 patients that will be transported to roughly 5 different hospitals in our Region for triage and treatment. All patients will be tracked through EMTrack. Transport to hospitals will be via local EMS agencies, “treated” at the hospitals and then picked up by bus or van to return to Ft. Hood. 		

3. Mr. Harmon gave brief update on the Statewide Hurricane Charlie exercise. Bell County will be setting up two shelters, one in Killeen and one in Temple. Roughly, 100 “evacuees” from Brazoria County will be sent to the shelters for an overnight stay.

Action Items	Person Responsible	Deadline

Capability 14 Responder Safety and Health

Pharmaceutical Protection, Personal Protective Equipment

Current Projects

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Action Items	Person Responsible	Deadline

Capability 15 Volunteer Management

Planning, Notification, Organization and Assignment, Demobilization of Volunteers

Current Projects

Nothing at this time

Discussion

Action Items	Person Responsible	Deadline

Public Health Emergency Preparedness (General updates provided as handouts)

1. Milam County PHD Planning Update
2. Bell County PHD
 - b. Planning Update
 - c. EPI
 - d. SNS/MRC
3. DSHS Region 7 Planning Update

Discussion

1. Handout filed in meeting folder and on website.
2. Handout filed in meeting folder and on website.
3. Handout filed in meeting folder and on website.

Meeting Closing

1. General Announcements, Comments, etc.
 - a. June Meeting date
2. Next Meeting
3. Adjourn

Discussion

1. June meeting date change was discussed with group. DSHS would like to come visit during June to discuss and answer any questions relating to the contract changes. Ms. Reeves (prior to meeting) advised earlier in the month would be better, dates were discussed briefly but were not working out. Ms. Davis stated that DSHS will be in our area the last 2 weeks of June, committee decided to leave meeting as is.
2. Mr. Young suggested to get together with Mr. Thompson to set up SOW in northern Coryell county to test if their radios will be reached.

3. Next meeting will be May 24, 2017

4. Meeting called at 2:28pm without incident

Angie Gentry, HCCEPR Committee Chair _____